

BECOMING AN ACTIVE CITY

Step 10: Continuous Improvement



This step outlines the key tasks and suggested methods in evaluating projects and programmes in order to continuously improve delivery and outcomes.

1. Pre-requisites

		R	A	G
1.	Robust monitoring systems in place for each project / programme			
2.	An identified evaluation budget and partner organisation ie. University			
3.	Completed Step 9			

2. Objectives

		R	A	G
1.	Agree evaluation themes, programmes, methods and intended outcomes with evaluation partner.			
2.	Agree research timelines with project / programme leads.			
3.	Begin qualitative research into programmes .			
4.	Produce quarterly review based on findings to date.			
5.	Share findings with sub-groups.			
6.	Review successes and development areas and refine programmes accordingly.			
7.	Produce annual report - raise awareness of achievement both politically and across stakeholders.			

3. Outcomes

- ✓ Independent, research-based evaluation
- ✓ Qualitative methods show 'retention, impact and change' as opposed to 'participation and attendance' only
- ✓ Successes can be shared with stakeholders and politicians to sustain / gain further support
- ✓ Development areas can be identified and improved

4. Appendices

- ✓ Appendix 33 – Liverpool Liveability Interim Report
- ✓ Liverpool John Moores University evaluation reports:
<http://www.ljmu.ac.uk/PAexchange/resources/index.htm>